



**Board of Governors**

**Meeting**

**June 5, 2020**

**Zoom Teleconference**

**Present:** David Morrison (Chair), Chris Milner, Vera Holmes (Vice-Chair), Julia Salo, Jocelyn Curteanu, Tom Ulyett, Eric Jun Hyeok Kim, Ernie Prokopchuk, Karen Barnes (President) Jennifer Harkes, Piers McDonald, Joel Cubley

**Regrets:** Shawn Allen, Carol Geddes, Judy Gingell

**Staff:** Maggie Matear, Maureen Caron, Erin Johnston, Janet Welch, Bronwyn Hancock, Lacia Kinnear

**Guests:** Kelly Proudfoot, Kelly Milner

**REVIEW AGENDA**

Agenda is approved as presented.

**DECLARE CONFLICT OF INTEREST**

None

**REVIEW MINUTES OF APRIL 4, 2020**

**MOVED by Jocelyn Curteanu SECONDED by Julia Salo to approve the minutes from April 4<sup>th</sup>, 2020 as presented. CARRIED.**

**UPDATE FROM BOARD CHAIR**

Board Chair presented on his meetings and progress update to the Board.

**REPORT FROM FINANCE, AUDIT AND RISK COMMITTEE**

Chris Milner provided an update on the FARC meetings held on June 3<sup>rd</sup>, 2020

**New Fiscal Year End**

Considerations for changing the fiscal year to March was presented to FARC.

Next steps:

1. VP University Services to request regulatory change from Yukon Government:
2. Do an internal mapping exercise to work out a phased approach to implementing the change in year-end date.

**Accounts Receivable Collections Update**

Acting Director of Finance Maureen Caron reviewed the report on the ageing of accounts.

The Manager of Budgets explained the forecast with an update on the challenges from COVID impact.

#### **Revised 2020-21 Board Budget**

The Manager of Budgets explained the board budget with some minor changes from the April budget.

The Finance, Audit and Risk Committee recommends to the Board of Governors that the Board Budget for 2020-21 with a net expenditure budget of \$147,043.04 be approved as presented.

#### **Revised 2020-21 Yukon University Budget**

The VPUS presented the revised 2020-21 budget to FARC:

The Finance Audit and Risk Committee recommends to the Board of Governors to approve the revised 2020-21 Yukon University Budget as presented.

#### **Board of Governors Loan Fund**

The VP of University Services presented information on the dormant Board of Governors Loan Program suggesting they dissolve the fund and divert it to the Student Emergency Fund.

The Finance, Audit and Risk Committee recommends to the Board to dissolve the Board of Governors Loan Fund, and suggest that all current funds, and those collected in future from students repaying their loans, be diverted to the Student Emergency Fund.

**MOVED BY Jocelyn Curteanu SECONDED BY Jennifer Harkes that the Board of Governors dissolve the funds and that they be diverted to the Student Emergency Fund.**

#### **Roof Repair Plan**

The VP of University Services explained to FARC the worsening roof problems.

**The Finance, Audit and Risk Committee** recommends to the Board of Governors to request that the Government of Yukon prioritize PID #00848 (December 2019) for a complete roof replacement at the University.

#### **COVID-19 Impact**

VP University Services reviewed the updated hours spent and expenses incurred since COVID-19.

### **Pelly Crossing Trailer**

Came as information item to the Board that the following will occur:

1. Move out of the staff accommodation business;
2. Decommission the trailer in Pelly by August 31, 2020, and
3. Discuss with Selkirk First Nation remediation of the property that the trailer is located on.

### **REPORT FROM HUMAN RESOURCES COMMITTEE**

Tom Ulyett provided an update on the HR Committee meeting held on June 5<sup>th</sup>, 2020

### **Discussed Board & Board Chair Evaluations**

### **Reviewed BOG -17: Board member Selection Process**

#### **Public Member Appointments**

The HR Committee recommends to the Board of Governors Jason Bilsky as the new Public Member appointment.

MOVED BY Chris Milner SECONDED by Vera Holmes that the Board approve Jason Bilsky as the member of the Board of Governors.

### **Update on the Incoming President Onboarding**

#### **Next steps:**

Director of GSI to work with ED of Government & External Relations to make a list of connections for the President upon Arrival.

### **Chancellor Selection**

**HR Committee endorses the recommendation from the Chancellor Selection Committee, and recommends to the Board that James Allen be the next Chancellor of Yukon University**

**MOVED by Tom Ulyett SECONDED by Piers McDonald that the Board of Governors approve James Allen as the next Chancellor to Yukon University.**

### **REPORT FROM GOVERNANCE COMMITTEE**

Vera Holmes provided an update on the Governance Committee meeting held on June 5<sup>th</sup>, 2020

### **Reviewed BOG 06 Board Governance**

Governance Committee recommends to the Board of Governors to approve the policy with the removal of:

*Policy Approval Process: Policies developed for or by the Board of Governors must initially be submitted to the Governance Committee, which will then consider the policy or redirect it to the appropriate committee; if redirected, the policy afterwards will return to the Governance Committee for consideration. Only upon the recommendation of the Governance Committee will the policy be forwarded to the Board of Governors for consideration and approval.*

**MOVED by Jocelyn Curteanu SECONDED by Tom Ullyett that BOG 06 Board Governance Policy and the Policy Schedule is approved as presented. CARRIED.**

### **BOG 05 Code of Conduct**

Governance committee recommends to the Board of Governors to approve the BOG 05 Code of Conduct Policy as presented.

**MOVED BY Julia Salo SECONDED by Jennifer Harkes that the BOG 05 Code of Conduct Policy is approved as presented. CARRIED.**

### **BOG – BOG 00 - Board of Governors Bylaws:**

Governance Committee began work to review the Board of Governors Bylaws which will be reviewed over 3 Governance Committee meetings.

### **BOARD OF GOVERNORS TRAINING: CAMPUS HOUSING**

VP University Services gave a presentation on a primer on YukonU Campus Housing which covered information on:

1. Campus Housing by the numbers
2. The residence buildings
3. Revenues
4. Challenges
5. Opportunities

### **MAY 2020 UPDATE**

*Chris Milner left the room due to conflict of interest as Kelly Milner is his spouse.*

The Director of Development, Kelly Proudfoot and Shot in the Dark event planner, Kelly Milner gave a presentation on the work that was completed to date on the 2020 YukonU Celebrations that were cancelled, including update on budget.

**PRESIDENTS WORKPLAN WRAP UP 2019-2020**

The President reviewed the 2019-2020 workplan wrap up.

**REVISED 2020-21 BOARD BUDGET**

The Board reviewed the Revised 2020-21 Board Budget:

**MOVED BY Julia Salo SECONDED BY Tom Ulyett the Board of Governors that the board budget for 2020-21 with a net expenditure budget of \$147,043.04.**

**REVISED 2020-21 YUKON UNIVERSITY BUDGET**

The Board reviewed the Revised 2020-21 Yukon University Budget:

**MOVED BY Chris Milner SECONDED BY Vera Holmes that the Board of Governors to approve the revised 2020-21 Yukon University Budget as presented.**

**RESERVE FUND POLICY**

**MOVED BY Tom Ulyett SECONDED by Julia Salo the Reserve Policy is approved as presented given the background information on the 10%. CARRIED.**

**CHANGES TO THE ACADEMIC PORTFOLIO**

The Vice President of Academic Services presented on cost neutral changes to the organizational structure of the Academic Portfolio as per the new Yukon University Act, as well as suggesting the creation of a new division.

**MOVED BY Eric Kim, SECONDED BY Joel Cubley that the Board of Governors approves the Academic Division restructure moving forward with bringing both the Bachelor of Business Administration and the Indigenous Governance Degree under one division as well as creating a new division focused on coordinated academic support for students. CARRIED**

**REVIEW 2020/21 ANNUAL PLANNING CYCLE, DISCUSSION**

No official approval of board meeting dates. EA to send out tentative Board meeting invites until December 2020.

**IN CAMERA**

**Went in Camera at 4:27pm**

**MOVED by Tom Ulyett SECONDED by Chris Milner to go in camera at 4:37pm**

**MOVED by Tom Ulyett SECONDED By Chris Milner to go in camera at 4:56pm**